**COMMITTEE:** **Recognition - Linda DeMore Chair - 03/29/18**

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| **Current Goals** | **Status of Goals** | **Next Steps/Action Needed** |
| 1. Update the awards criteria based on presentation from leadership meeting | Completed |       |
| 2. Answer questions on new award criteria | Completed |       |
| 3. Conduct award judging in March | Completed.  |       |
| 4. Evaluate the new awards process to determine if needs tweeking | We are reviewing awards process. We are working on creating example for each major award to include in the documentation. We are planning training to be conducted at International conference in Cincinatti. We also are making a list of tips for awards preparation. |       |
| 5. Present award winners at the Cincinatti International conference |       |       |

**Other work completed since last board meeting:**

Worked with Steve on award on-line submission process. Conducted awards judging. Wrote article on awards process for the next newsletter.

**Work/Tasks to complete before next board meeting:**

Prepare training material and finalize updates for the awards process.

**Items for the board meeting agenda (discussion or vote):**

Need to request approval of change in recognition for Chapter Excellence award. Per page 1 of the official Guidebook, Chapter excellence recognizes "Each Chapter that receives 90% or more of points in a category". During the awards judging there were no chapters that met this criteria. Because this is a new process, we propose for 2017 to recognize the top scorer in each category. We also request to modify the criteria from 90% to 80% going forward. We will need a vote on this at the board meeting.