



International Association of Workforce Professionals



IAWP Going Green in Greenville

**June 27-30, 2010
Hyatt Regency Greenville
Greenville, SC**

The Power of Collaboration Meets the Era of Innovation



**97th International Educational Conference
June 27-30, 2010
Greenville, South Carolina**

Type of Exhibitors **(circle one)**

- * Local Exhibitor: \$75/day or \$200/conference
- * Non-Profit Exhibitor: \$50/day or \$150/conference
- * Chapter Exhibitor: \$ 50/conference

Sponsoring/Exhibiting Organization _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Title _____

Telephone _____ Fax _____

Email Address _____

Product/Service to be displayed/sold: _____

Total Exhibit Spaces Requested _____ Exhibitor Badges Requested _____

*Space assignments will be made on a first come, first-serve basis. **NO REFUNDS WILL BE AVAILABLE***

***A 50% deposit must accompany this application to be considered.
Full payment must be received by May 15, 2010***

Checks are made payable to: IAWP International Educational Conference.
1801 Louisville Road
Frankfort, KY 40601
Phone: 888-898-9960, Fax:502-223-4127

Credit Cards Accepted (circle one) Visa MasterCard

_____ _____ _____
Credit Card Number Expiration Date Security code

_____ _____
Card Holder Name (PRINT) Billing Address

HOLD HARMLESS CLAUSE

We submit the following "Hold Harmless Clause," which is part of our exhibit rules and regulations. "The exhibitor assumes the entire responsibility and liability for losses, damage and claims arising out of injury or damage to exhibitor's displays, equipment, and other property brought upon the premises of the Hyatt Regency Greenville and shall indemnify and hold harmless IAWP, Hyatt Regency Greenville, agents and employees from any and all such losses, damage and claims."

Signature

Date



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NAME BADGES

Name badges may be obtained by completing the following application. Badge is for identification purposes and **MUST** be worn at all times in the exhibit hall. Two complimentary badges will be issued per exhibitor.

Name for Badge: _____

Title: _____

Company or Organization: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Telephone: _____

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Name for Badge: _____

Title: _____

Company or Organization: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Telephone: _____

COMPLETE AND RETURN BY MAY 15, 2010.



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TERMS & CONDITIONS**

1. All tabletop exhibits are equipped with a 6 foot table, two (2) chairs, and an identification sign.
2. Exhibitors' activities shall be confined to their table space.
3. Exhibit set-up will be Sunday, June 27, 2010 beginning at 9: a.m. All booths must be completed by 12 pm. Exhibits will open Sunday, June 27, 2010, 1 p.m. – 5 p.m., Monday, June 28, 8 a.m. – 5 p.m., Tuesday, June 29, 8 a.m. – 5 p.m. and Wednesday, June 30, 8:00 a.m. – 3:00 p.m. Tear down begins at 12:00 p.m. on Wednesday, June 30, 2010. **The room will be closed and locked each evening by hotel security or a security guard will be posted each evening from 5 p.m. to 8 a.m. the following morning.**
4. Shipments must arrive at the Hyatt Regency Greenville no earlier than June 24, 2010 or later than June 25, 2010 to avoid additional storage charges. All Shipments must be sent pre-paid and labeled as follows:

**Hyatt Regency Greenville
Attn: Event Management Department
220 N. Main Street
Greenville, SC 29601**

Hold for IAWP

5. Exhibitor is not permitted to sublet any part of its space, or to display merchandise of other manufacturers or dealers where no direct business conditions exist between them.
6. Please make your lodging reservations with **Hyatt Regency Greenville** through the IAWP Administrative Office at 888.898.9960 to receive the group rate.
7. It is mandatory that each exhibitor carries adequate liability and property insurance. Liability insurance should provide public liability coverage for bodily injury and property damage occurring from an accident in your exhibit booth. Property insurance should cover theft or damage of your property from the time materials leave their point-of-origin until they reach their post-show destination including the time on the show floor. Some exhibitors also insure against non-arrival of freight or exhibit material at the show site. The most economical and practical way to obtain this coverage is to contact your current insurance company and ask them for a rider on your existing policy.
8. Due to the short time period of the exhibition, the crowded condition of the exhibit facility, and the vital importance of avoiding any disruption in the operation of the exhibition that might adversely affect other exhibitors, IAWP reserves the right to resolve any dispute or disagreement among exhibitors. IAWP's resolution of said dispute or disagreement will be final.